TOWN OF BALL SPECIAL COUNCIL MEETING FEBRUARY 23, 2011

NOTICE OF PUBLIC MEETING

• Notice Posted: <u>FEB. 22, 2011</u> <u>12:00 NOON</u>

(Date) (Time)

A Public Meeting will be held as follows:

DATE: February 23, 2011 **TIME:** 12:00 Noon

PLACE OF MEETING: 100 Municipal Lane, Ball, Louisiana 71405

Town of Ball Municipal Building

Council Room

THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF BALL MET WEDNESDAY, FEBRUARY 23, 2011 AT 12:00 NOON, BALL MUNICIPAL BUILDING, BALL, LOUISIANA

ITEM #1

Mayor Toney called the meeting to order.

MEMBERS PRESENT:

Mayor Roger Toney Alderman Curtis Robertson Alderman Willie Bishop Alderman Chris Covington Alderman Genny Poteet Attorney Brian Cespiva Chief of Police Danny Caldwell Kathy Knight Acting Town Clerk

MEMBERS ABSENT:

Alderman Jerry Giddings

ITEM # 2

The invocation was given by Reverend Doug Westberry.

ITEM #3

The Pledge of Allegiance was said by all.

ITEM # 4

Mayor Toney welcomed everyone to the meeting.

ITEM # 5

NEW BUSINESS

1. A motion was made by Alderman Robertson and seconded by Alderwoman Covington to authorize the appointment of Madeleine Westberry as interim Town Clerk to fulfill all the duties and responsibilities of Town Clerk. Roll call was as follows:

YEAS: Alderpersons Covington, Robertson, Poteet, Bishop

NAYS: None

ABSENT: Alderman Giddings

ABSTAIN: None

• The Mayor stated that as they go through the process of the other items, if there were any questions to feel free to ask about them.

2. A motion was made by Alderwoman Poteet and seconded by Alderman Robertson to authorize the Mayor to enter into a contract with Jerry Dauzat to utilize his wastewater license for assistance in emergencies and to help the Town in any wastewater management process that may be needed in exchange for him being available for emergencies and to assist, the town would pay for him to maintain appropriate license and continuing education. Roll call was as follows:

YEAS: Alderpersons Bishop, Poteet, Robertson, Covington

NAYS: None

ABSENT: Alderman Giddings

ABSTAIN: None

3. A motion was made by Alderwoman Bishop and seconded by Alderwoman Covington to authorize the Mayor to enter into a private services contract to complete an inventory of town assets, real, moveable or expendable and create an asset management process. Roll call was as follows:

YEAS: Alderpersons Robertson, Poteet, Bishop, Covington

NAYS: None

ABSENT: Alderman Giddings

ABSTAIN: None

- 4. A motion was made by Alderman Robertson and seconded by Alderwoman Covington to authorize the Mayor to search for and hire an individual for a thirty to sixty day period to assist him in the organizational and supervision of the Utility, Street, and Sanitation Departments. The job to be advertised for no more than thirty-five hundred dollars monthly for a two month period. After such time, a final decision will be made concerning this position. Motion carried.
- The floor was opened for public comment and the following was heard:
 - A question was asked regarding the salary and if the position would be filled by someone in town. The Mayor commented that would be a consideration and that anyone internally or in town could apply. This two month period that's being looked at is to nail down what is needed in a permanent position such as certifications, qualifications and experience.
- 5. Mr. Vercher town auditor discussed the audit process and an audit update with the emphasis placed on equipment and assets.
- 6. A motion was made by Alderwoman Bishop and seconded by Alderman Robertson to authorize the town attorney to begin the process of overseeing the development of an employee handbook outlining personnel policies to present to the Board of Aldermen for final adoption. Motion carried.
- A motion was made by Alderwoman Bishop and seconded by Alderwoman Covington to add an item to the agenda. Roll call was as follows:

YEAS: Alderpersons Covington, Robertson, Poteet, Bishop

NAYS: None

ABSENT: Alderman Giddings

ABSTAIN: None

• A motion was made by Alderwoman Bishop and seconded by Alderwoman Covington to adopt a resolution.

BE IT RESOLVED, that Mayor Roger Toney be and is hereby authorized to sign all documents pertaining and related to that certain project entitled the "Sewer Extension in Springhill Road Area" and made subject of a cooperative endeavor agreement between the Town of Ball and State of Louisiana and more specifically referenced as Project Number 50-M16-08B-01. The floor was open for public comment and there was none. On vote the motion carried. Roll call was as follows:

AYES: Alderpersons Covington, Robertson, Poteet, Bishop

NAYS: None

ABSENT: Alderman Giddings

ABSTAIN:

ITEM #7 There being no further business to come before the Counciby Alderman Robertson and seconded by Alderwoman Bis	•
	Roger Z. Toney, Mayor
Kathy Knight, Acting Town Clerk	
CERTIFICATE I, Kathy Knight, Acting Town Clerk of the Town of Ball, of above and foregoing is a true and correct record of the offi Meeting of the Mayor and Council of the Town of Ball, Pa Louisiana, in legal session convened on the 23th day of Fe	cial action taken at a Special arish of Rapides, State of
Kathy Knight, Acting Town Clerk	

The floor was open for public comment and none was heard.

ITEM #6